

**Program:** (Name of Program) 2002-03

South Puget Sound Community College - Medical Assisting Program

Outcome 1	Measurable Criteria	Measurement Tool	Time Frame
Students enrolled in the medical assisting program will graduate.	70% of students enrolled in the medical assisting program will graduate.	Fall quarter rosters for MED 102, MED 103 and MED 135; college June commencement programs; and advising day data.	Data collected and analyzed annually.
<p><b>Results:</b> 80% of medical assisting students enrolled fall quarter 1999 graduated June 2001.</p>			
<p><b>Analysis and Action:</b> Compare college June commencement program graduate rosters with previous one and two year fall quarter rosters for MED 102, MED 103 and MED 135. Compare and contrast with advising day data (ensure student ID and program requirements met); identify any performance gaps.</p> <p><b>No performance gaps identified; no changes required at this time.</b></p>			

Outcome 2	Measurable Criteria	Measurement Tool	Time Frame
Graduates of the medical assisting program will, within one year post graduation, take the American Association of Medical Assistants (AAMA) certification exam.	90% of the medical assisting program graduates will take the AAMA certification exam.	Bi-annual (January and June) AAMA certification exam roster.	Data collected and analyzed annually.
<p><b>Results:</b> 80% of June 2001 medical assisting program graduates took, within one year post graduation, the AAMA certification exam.</p>			

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**Analysis and Action:**

**Performance gap identified. Actions: stress professionalism in MED prefixed classes; display bulletin boards on elements of professionalism; invite local CMAs to serve as classroom guest speakers; encourage students to attend the Washington Sate Medical Assistant Convention; post and share medical assisting advisory board meeting minutes with students.**

Outcome3	Measurable Criteria	Measurement Tool	Time Frame
Graduates of the medical assisting program will, on their first attempt, pass the AAMA certification exam.	80% of medical assisting program graduates, will, on their first attempt, pass the AAMA certification exam.	AAMA certification exam	Data collected every year; and analyzed every other year.

**Results:**

100% of June 2001 graduates, on their first attemptk passed the AAMA certification exam.

**Analysis and Action:**

**No changes are required at this time.**

Outcome 4	Measurable Criteria	Measurement Tool	Time Frame
Graduates of the medical assisting program will be successfully employed in the health care field.	80% of graduates, via the Annual Alumni Survey, will [6 months post graduation] report employment in the health care	Annual Alumni Survey	Data collected and analyzed annually.

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	field.		
<b>Results:</b> 100% of June 2001 graduates surveyed reported employment in the health care field.			
<b>Analysis and Action:</b> <b>No performance gap identified. Continue to post job listings referred by the college's student/graduate job service/employment center. Continue to maintain and develop medical assisting student externship sites. Increase familiarity with the mission and objectives of the college's state employment security division site.</b>			